



Perry County Day Camp

Camp Dates for 2019: Weeks of July 8-12 and July 15-19

Dear Prospective Teen Helper Volunteer,

Summer is coming fast and plans are being set for Perry County Day Camp! Remember the fun you had? That was due in part to the volunteers who gave time, talents, and energy to make it happen. With that thought in mind, we hope that you will consider being a Teen Helper for PCDC this year.

All new teens must have the enclosed recommendation form filled out by an adult other than a family member. An envelope is included for the return of that form. New teens are required to attend volunteer orientation at Little Buffalo State Park at the pavilion behind the stage. A postcard will be in your acceptance letter for you to indicate the date you will attend. New teens will be interviewed prior to acceptance.

On the reverse side of this letter is the teen volunteer job description. Please read this carefully, especially noting your responsibilities.

Due to a large number of teens volunteering in the past, the PCDC Steering Committee has decided to limit the number of volunteers to be accepted each week. Please keep the following in mind when agreeing to be a volunteer:

1. Be sure to send all materials in by the due date: **MAY 18, 2019**. (A record of when your materials arrive will be kept. Those arriving sooner will have preference over those arriving later if there are more volunteers than needed. If your forms arrive after the due date, you will not be considered at all.)
2. Be flexible in your choice of week to attend. (Being able to do either week will be beneficial to being accepted.)
3. All new teens will be required to go through an interview process before acceptance. You will be given a choice of dates for your interview. You will be notified after your forms have been received.
4. If you have any questions, please call one of the following BEFORE the due date: (Please, just leave your name and number if you are asked to leave a message)
 - a. Karin Getz – (717) 589-3858
 - b. Melva Gohn – (717) 789-4314

All forms are to be returned NO LATER THAN MAY 18, 2019.

Please return forms to: Melva Gohn
51 Wineberry Drive
Landisburg, PA 17040

Sincerely,

Karin Getz, PCDC Administrative Director (717) 589-3858

TEEN HELPER JOB DESCRIPTION

Appointed by:

Chairman of the Steering Committee and Administrative Camp Director

Length of Appointment:

Determined by Steering Committee

Accountable to:

At-Camp Director

Requirements:

- Must have one recommendation (first year teens, only)
- Must be interviewed by Steering Committee
- Must attend orientation session to develop necessary program skills
- Must have completed seventh grade
- Must have the ability to work under supervision
- Must have the ability to work with younger children

Restrictions:

- May not supervise a group of campers except in the presence of an adult.
- Are required to remain with assigned group throughout the day.
- Teen helpers, campers and leaders are expected to be at scheduled activities including hikes and pool.

Responsibilities:

- Assist in carrying out program activities as requested
- Assist adult staff with providing program for younger campers
- Promote health and safety by observing established standards
- Display responsible behavior as role models for campers
- Refrain from cell phone use during camp activities or hikes